

Drop off and Pick up

- School starts at 7:45AM
 - Students may be dropped off as early as 7:00AM
 - Students CANNOT be left unattended outside
- Tardy
 - 5-minute grace period (Student will be tardy by 7:51AM)
 - Back gate closes at 7:50AM
 - Once a student is tardy, it is the responsibility of the parent to walk the student inside the lobby and sign them in
- School ends at 3:00PM
 - All students must be picked up no later than 3:15PM
 - Students that have not been picked up by 3:15PM will be placed in extended day and a \$20 a day fee will be added to their account

Elementary

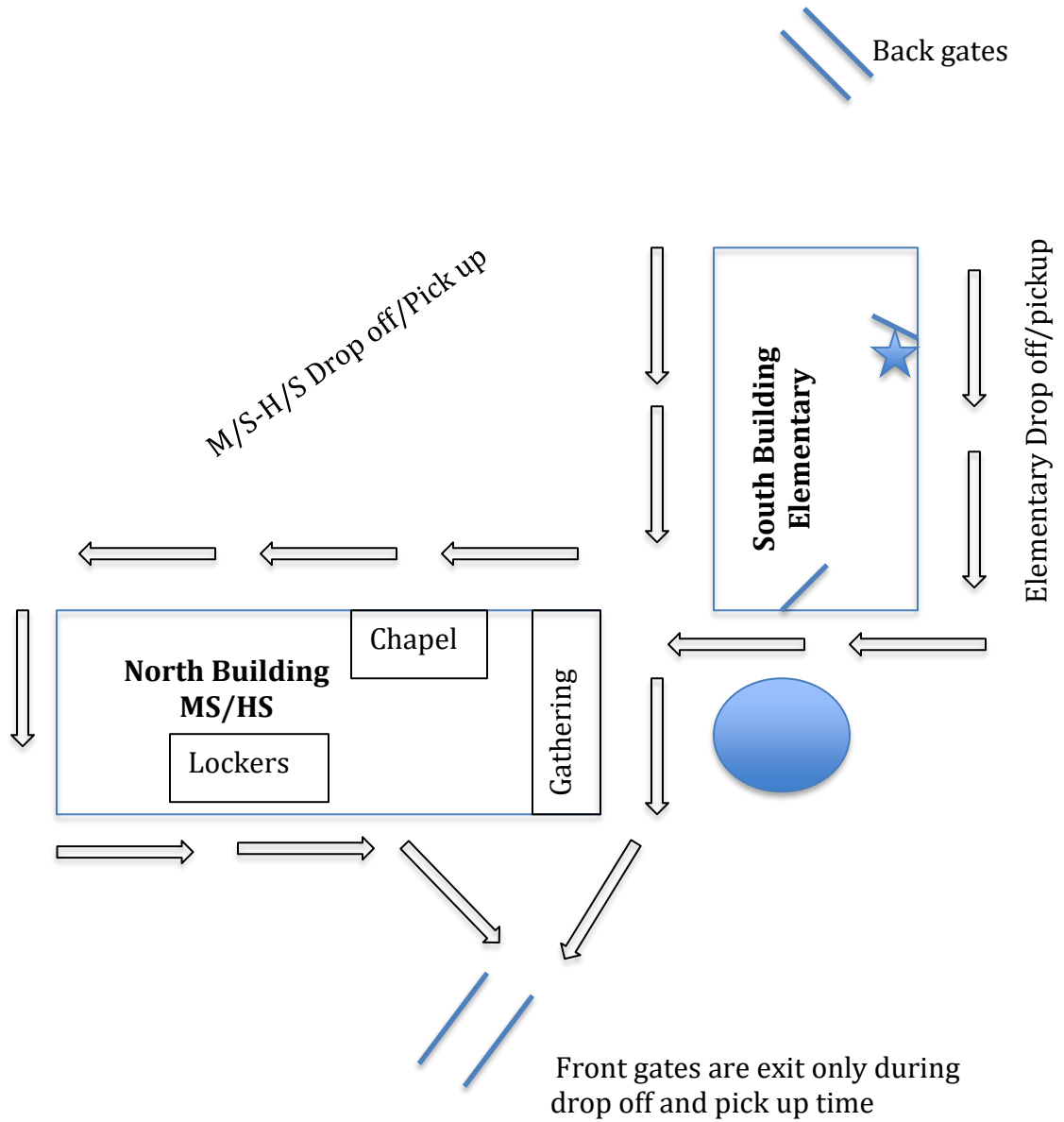
- Please follow the arrows for drop off and pick up
- Preschool & Kindergarten can be dropped off (*drop off only*) near classroom door on the side of the building
- **Morning**-All Elementary students will wait to be picked up by their teacher in the gathering
- **Afternoon**-All students including Preschool and K5 will wait in the gathering awaiting to be picked up
 - Parents must present a **pickup card** to pick up their child at the end of the school day. If you do not have the pickup card, you must sign your child out at the front lobby.

Middle/High School

- Please follow the arrows for drop off and pick up
- **Morning**-All Middle/High school students will be dropped off near the locker area. Once the student has been dropped off, they must wait in the chapel until it's time to be dismissed to their first period.
 - Middle school students will be dismissed first to go to their lockers and homeroom class for pledges and prayer.
 - High school students will remain in chapel to do pledges and prayer, and then they will be dismissed to go to their lockers.
 - NOTE: There is a scheduled time for students to visit their locker
- **Afternoon**-Both Middle/High school students must be picked up outside of the locker area.
 - If your child is a walker or bus rider the office must be notified, and written authorization must be submitted.
 - If your MS/HS child has a sibling in elementary they will receive a **sibling pass** which will give them authorization to wait together in the gathering for their pickup.
 - Students will NOT be allowed to leave campus on their own and will NOT be authorized to sit outside and wait to be picked up after 3:15.

See map in the back →

Diplomacy Row



Orlando Central Parkway

LOOKING FORWARD TO A SAFE AND FUN-FILLED SCHOOL YEAR!